

Tara Curran

Production Assistant | Editor | Producer | Cinematographer

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Film graduate with over three years of practical experience in both production and post environments, including a recent internship on *Colin From Accounts* (Season 2). Comfortable on set and confident managing workflows, logistics, and media assets in fast-paced settings. Skilled in editing software like Adobe Premiere Pro and DaVinci Resolve, with a methodical, detail-oriented approach and strong communication skills. Eager to deepen post-production skills and excited by the opportunity to contribute to unscripted television in a hands-on, supportive team environment.

Work Experience

UNIT ASSISTANT - Colin From Accounts [Season 2]

Easy Tiger Productions, Sydney

Jan 2024 - March 2024

- Assisted with daily set operations on *Colin From Accounts* as part of the Unit team, gaining first-hand experience in a fast-paced TV production environment.
- Supported crew and cast transport, catering, and setup tasks for over 40 shoot days across 5 Sydney locations under the guidance of senior crew.
- Helped maintain clean, functional workspaces and ensured key supplies were stocked and accessible on set.
- Observed and learned from experienced production and transport teams, developing a practical understanding of on-set logistics and communication.

RETAIL TEAM MEMBER

Big W, Sydney

Sep 2021 - Present

- Excelled in a high-pressure, fast-paced environment by consistently meeting tight deadlines, adapting to sudden changes, and maintaining calm under stress.
- Enhanced communication and interpersonal skills through extensive customer service and training of over 10+ new provisional team members.
- Developed strong organisational and problem-solving skills through cross-training in multiple departments, including inventory management and POS systems.
- Strictly adhered to internal protocols for handling and displaying high-profile stock items and confidential product details, ensuring 0 reported incidents of misplaced items or information breaches during shifts.

Production Projects

PRODUCER - The Art of Letting Go [Capstone Project]

SAE University College, Sydney

Jul 2023 - Apr 2024

- Supervised the production, hiring, and casting of a successful short film throughout all phases of production from conception to completion, and was scouted by the FP Arts Short Film Festival and the OSKA Bright Film Festival.
- Processed all financial transactions and oversaw all production contracts, clients, scheduling, accounts, and pre-production documentation for a 30+ person crew, ensuring accurate organisation of all paper trails.
- Managed post-production workflows, conducted quality control checks, and troubleshooted technical issues to meet tight deadlines and budget constraints.
- Successfully secured over \$4000 through crowdfunding, utilising GoFundMe, campaigning at local markets with a pop-up stand, and a social media reach out with a consistent and managed schedule.
- Utilised graphic design skills to develop engaging promotional materials, including posters, social media graphics and an EPK.

FREELANCE EDITOR
Various Short Films, Sydney

March 2023 - Present

- Edited short-form narrative content for a range of independent clients, student directors and small productions using Adobe Premiere Pro and DaVinci Resolve.
- Delivered polished cuts on tight timelines and collaborated closely with directors on feedback and revisions.
- Organised and maintained clear project structures, bins, and sequences to streamline feedback and editing revisions.
- Exported and delivered final edits in multiple formats, ensuring correct specs and quality control across platforms.

Education

Bachelor of Film
SAE University College, Sydney
GPA: 6.25

Feb 2021 - June 2024

I was awarded High Distinctions in producing, film editing, and cinematography, all of which were awarded to me after working on multiple short films throughout my degree. Most notably, I was the producer of my peer’s graduating capstone project. A full portfolio of my professional work can be viewed on my website: taracurran.com.

Skills

✓ Adobe Premiere Pro	✓ Film Editing	✓ Client Relations	✓ Workflow Optimisation
✓ Adobe Creative Suite	✓ Google Workspace	✓ Cinematography	✓ Media Management
✓ Davinci Resolve	✓ Stakeholder Collaboration	✓ Scheduling	✓ Media Ingesting
✓ Syncing Rushes	✓ Strong Organisational Skills	✓ Project Management	✓ Camera Operation